

NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 31 July 2018

Present:

Town Councillors: Cllr B Hester (Chair), Cllr M Seward (Deputy Chair) Cllr E Addison, Cllr G Bull, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr I Jackson, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr S Stuckey Cllr D Turner, Cllr E Wheeler, Cllr J Witte

District Councillor: Cllr N Lloyd, Cllr V Uprichard, Cllr E Seward

Town Clerk: Ms J Shields **Deputy Town Clerk:** Ms T Foster

Members of Public: 3

The meeting opened at 19.00

1 DECLARATIONS OF INTEREST

Cllr Mooney – item 9F, the Proper Officer granted a dispensation to speak but not to vote

2 APOLOGIES FOR ABSENCE

Cllr F Choudhury – No apologies

3 TO AGREE MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Murphy and seconded by Cllr Stuckey, it was **RESOLVED**

That the minutes of the meeting held on 26 June 2018 be agreed as a true record

4 TO ADJOURN THE MEETING FOR PUBLIC PARTICIPATION AND EXTERNAL REPORTS

As proposed by Cllr Murphy and seconded by Cllr Addison, it was **RESOLVED**

That the meeting be adjourned in accordance with the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

a. Reports from Members of the Public

- Report about continued anti-social behaviour in the Memorial Park
- Blue Notice board was not updated with Electors results

b. A verbal report was received from District Councillors

- Cllr V Uprichard – Yarmouth Rd hedges were overgrown
- Cllr N Lloyd – Kier Contract
- Cllr E Seward – Lorne Green campaigning to have the Fire Brigade under the Police Service which NCC are opposing. Feasibility studies for Cromer Bridge, West link Rd & Bus interchange. Market town initiative shared between 4 market Towns, £100,000 for North Walsham

Meeting for Market Town Initiative is at the Council Offices 1st August 2018 at 19.00 discussing a consolidated bid. External stakeholders have been invited.

As proposed by Cllr Murphy and seconded by Cllr Melville, it was **RESOLVED**

That the meeting be reconvened

5 TO RECEIVE REPORT FROM THE TOWN MAYOR

We would like to congratulate Cllr Hester on passing his CiLCA.

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6 ITEMS FOR DECISION/DISCUSSION BY THE TOWN COUNCIL

- a. Update about Disturbance at War Memorial Park – anti-social behaviour continuing, CCTV commencing 6th August, Solar lights quote received to go to D&A for further discussion.
- b. Use of War Memorial Park for Funday 27 – 30 June 2019, with funfair setting up 23 June – approved subject to receiving the Management Event Plan
- c. Update on meeting at White Swan for anti-social behaviour – A further formal Meeting to be arranged at the Atrium for September
- d. Discuss quotes for lectern Market Cross inscription – As proposed by Cllr Murphy and seconded by Cllr Stuckey it was **RESOLVED**
To accept the quote from Nick Hindle and note that there would be no cost for ground preparation
- e. Poppies - Discuss Building Survey Report – As proposed by Cllr Seward and seconded by Cllr Murphy it was **RESOLVED**
To carry out the urgent work and put the non urgent work in the precept for next year
- f. Agree Annual Streetlight inspection defect list from TT Jones Electrical – As proposed by Cllr Stuckey and seconded by Cllr Witte it was **RESOLVED**
To accept the quotation to fix the defects
- g. Agree design and colour of 2 new Bus shelters on Norwich Rd to be provided by Persimmons - As proposed by Cllr Bull and seconded by Cllr Seward it was **RESOLVED**
To accept the proposed 3d design in the colour Traffic Green
- h. Agree Health & Safety work to Headstones in Cemeteries, to fix & secure, up to estimated budget of £1,000 - As proposed by Stuckey and seconded by Cllr Murphy it was **RESOLVED**
To go ahead with the headstone fixing and securing
- i. Update on Town Strategy working group meeting – meeting arranged for 28th August 2018
- j. Representation for Remembrancetide on 18 September, at Bishopsgate, Town Mayor & Deputy Mayor are away on holiday – withdrawn as Deputy Mayor can now attend
- k. To delegate powers to the Town Clerk, Town Mayor and Deputy Mayor to act on behalf of the Town Council during August recess – As proposed by Cllr Murphy and seconded by Cllr Melville it was **RESOLVED**
To accept delegated powers and to include ‘the Chairs of Committees’
- l. Elect member for vacancy on Personnel Committee - Cllr Bull was nominated by Cllr Witte, seconded by Cllr Murphy and voted unanimously. No other nominees. It was **RESOLVED**
That Cllr Bull fill the vacancy on the Personnel Committee

7 CORRESPONDENCE AND ITEMS FOR INFORMATION ONLY

- a. Action Log July - *it was agreed to have a full structural survey for the Cemetery Lodge*
- b. Norfolk ALC Training & Events Calendar for Sept-Dec
- c. Crime updates June 2018
- d. North Norfolk Town & Parish Forum Update July 2018 and Terms of Reference – *As proposed by Cllr Mooney and seconded by Cllr Witte the ToR's were ratified by the Council*
- e. Update letter on Vattenfall – *Full Consultation Report available from Council Offices*
- f. Correspondence on Public Right of Way from Hall Lane to New Road

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8 FINANCE

- a. To approve payments and receipts for June 2018 – As proposed by Cllr Murphy and seconded by Cllr Bull it was **RESOLVED**
That the payments and receipts be approved
- b. To approve payments up to 24 July 2018 - As proposed by Cllr Murphy and seconded by Cllr Stuckey it was **RESOLVED**
That the payments report be approved
- c. To receive individual Comparisons of Actual Expenditure with Estimated for April to June 2018 as recommended by the Finance Committee
- d. To receive individual Comparisons of Actual Income with Estimated for April to June 2018 as recommended by the Finance Committee
- e. To receive report by Scrutineer Cllr Seward for April to June 2018
- f. To consider Grant application for Cromer & District Foodbank **£500 – Cllr Bull & Cllr Harris were concerned about the accuracy of information, so the application was withdrawn. There is no objection to resubmitting after matters have been addressed.**

9 TO RECEIVE REPORTS FROM GROUPS AND COMMITTEES

- a. Development & Amenities Minutes – 10 July 2018
- b. WW1 Commemoration Committee – 14 July 2018
- c. Finance & Grants – 19 July 2018

10 DATES OR FORTHCOMING MEETINGS AND EVENTS

- a. SNAP meeting - 5 September 2018, 19.00 at the Forum
- b. Planning Committee - Tuesday 11 September 2018, 18.30 at Day Spring Centre
- c. Development & Amenities Committee - Tuesday 11 Sept 2018, 19.00 at Day Spring Centre
- d. Planning Committee - Tuesday 25 September 2018, 18.30 at Day Spring Centre
- e. Full Council Meeting - Tuesday 25 September 2018, 19.00 at Day Spring Centre
- f. Finance & Grants Committee - Thursday 11 October 2018, 12.00 at 18 Kings Arms Street

11 ITEMS FOR NEXT AGENDA

- CiL against s106 - ask North Norfolk Town & Parish Forum (Julie Chance) to come and explain the differences
- Update on uneven kerbs
- Update on drains on the bypass – Cllr Eric Seward
- Update on flag stones on 4a Market Street – Cllr Eric Seward
- Historic repairs to the wall at Market Cross
- Accessibility report of entrance to 18 Kings Arms Street
- Update on quotes for Cemetery Lodge & Chapel

The meeting closed at 20:40