

# NORTH WALSHAM TOWN COUNCIL

## MEDIA & INFORMATION COMMITTEE MEETING

### MINUTES - held on 12 March 2018

**PRESENT** Cllr J Witte (Chair), Cllr B Hester, Cllr R Murphy, Cllr S Stuckey

**Acting Town Clerk** Ms J Shields

**Members of public** Cllr Bull & Cllr Harris

The meeting opened at 18:43.

**1. DECLARATIONS OF INTEREST**

No declarations of interest for any items on the Agenda

**2. APOLOGIES FOR ABSENCE**

Cllr E Wheeler (no apologies), Cllr J Melville (holiday), Mr W Beauchamp

**3. APPROVE MINUTES OF PREVIOUS MEETING**

As proposed by Cllr Witte and seconded by Cllr S Stuckey it was **RESOLVED**

**That the Minutes of the meeting 7<sup>th</sup> February 2018 were agreed as a true record.**

**4. TOWN GUIDE**

Wayne Beauchamp was unable to attend the meeting. He has arranged to come and discuss with Cllr Hester and J Shields options for the Town Guide on Thursday 15<sup>th</sup> March 2018. Costs and options will go on the agenda at the next M&I Committee

**5. ADVERTISING**

As proposed by Cllr Hester and seconded by Cllr Murphy it was **RESOLVED**

**To take out a whole page advert every 3 months**

**6. ANY OTHER BUSINESS ALLOWED BY CHAIR**

- Move hosting from tech geeks - Cllr Hester to take over moving the web hosting from Tech Geeks to a suitable Word press host on the internet, by July 2018
- Cllr Witte to Retire NAS and start using google docs, by July 2018

**7. DATE OF NEXT MEETING**

Monday 9<sup>th</sup> April 2018, 19:00 at 18 Kings Arms Street, North Walsham

The meeting closed at 19.00