

NORTH WALSHAM TOWN COUNCIL

MINUTES of the TOWN COUNCIL MEETING

held on 27th February 2018

Present:

Town Councillors Cllr M Seward (Vice Chair), Cllr E Addison, Cllr A Fryer, Cllr R Harris, Cllr B Hester, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr D Turner, Cllr E Wheeler

District Councillor Cllr V Gay, Cllr N Lloyd, Cllr E Seward

Acting Town Clerk Ms J Shields **Deputy Town Clerk** Ms T Foster

Members of Public 1

The meeting opened at 19.00

1 DECLARATIONS OF INTEREST

No declaration were received

2 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr G Bull (Work), Cllr F Choudhury (ill), Cllr P Edge (ill), Cllr R Sims (another meeting), Cllr S Stuckey (ill) and Cllr J Witte (holiday)

3 MINUTES OF PREVIOUS TOWN COUNCIL MEETING

As proposed by Cllr Seward and seconded by Cllr Melville, it was **RESOLVED**

That the minutes of the meeting held on 30 January 2018 be agreed as a true record

Cllr Addison and Cllr Mooney abstained

4 PUBLIC PARTICIPATION

As proposed by Cllr Murphy and seconded by Cllr Seward, it was **RESOLVED**

That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.

Reports from Members of the Public

Verbal report received from Oonagh O'Brien about uneven pavements

Reports from District and County Councillors

a. Verbal report by District Cllr E Seward

b. Verbal report from District Cllr V Gay

As proposed by Cllr Seward and seconded by Cllr Murphy, it was **RESOLVED**

That the meeting be reconvened

5 REPORT FROM THE TOWN MAYOR

No report was received as Mayor Stuckey was not in attendance

6 ITEMS REQUIRING DECISION

a. To consider use of Memorial Park for Westover Dog Show, 19 August 2018 - As proposed by Cllr Hester and seconded by Cllr Murphy, it was **RESOLVED**

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That the Westover vets could use the Memorial park Tina

b. To consider use of Memorial Park for Heritage Group Medieval Fair 20/24 September 2018

– As proposed by Cllr Melville and seconded by Cllr Hester, it was RESOLVED

That the Heritage Group could use the Memorial Park Tina

c. To consider writing to NCC regarding charges at recycling centre - As proposed by Cllr Hester and seconded by Cllr Melville, it was RESOLVED

To write to NCC noting our discontent of putting charges at the recycling centre without consulting Town/Parish Councils beforehand Tina

d. To consider setting up Committees for Standing Orders and Terms of Reference - As proposed by Cllr Murphy and seconded by Cllr Harris, it was RESOLVED

That an advisory committee be created containing the chair of each existing committee, to review Standing Orders and create new Terms of Reference Julie

e. To consider migration of email and webmail hosting - As proposed by Cllr Seward and seconded by Cllr Melville it was RESOLVED

To defer this to the next meeting so that Cllr Witte could give a report Julie

f. To consider how we use Slack - As proposed by Cllr Seward and seconded by Cllr Melville it was RESOLVED

To defer this to the next meeting so that Cllr Witte could give a report Julie

g. To consider drop kerbs in the Town and their condition - Discussed about getting someone from highways to come and have a look, maybe using some money from the Market Town improvement initiative. More details to be obtained Cllr Melville

h. To consider Wayne Beauchamp to co-ordinate Town Guide - As proposed by Cllr Hester and seconded by Cllr Murphy it was RESOLVED

To invite Mr Beauchamp to the next Media and Information meeting to discuss Julie

i. To discuss the options for Manor Road Street Lights - As proposed by Cllr Harris and seconded by Cllr Mooney, it was RESOLVED

To go for option 2 – install a new 6m column and connect new overhead cables £1672.75+VAT Julie

j. To decide to accept gift of Land at the end of Primrose Walk - As proposed by Cllr Harris and seconded by Cllr Mooney it was RESOLVED

To accept the gift of land, soil samples then to be taken for testing Tina/Daniel

k. To consider changes at Trackside - As proposed by Cllr Hester and seconded by Cllr Melville it was RESOLVED

To change the double gates at Trackside to a large single gate and to lay a concrete slab approx. 4.50m x 1.30m with reinforcing mesh at both entrances to dog park Daniel

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7 UPDATES FROM PREVIOUS MEETING

- Men in sheds - application to use outside shed as their base has been turned down by NCC
- TT Jones annual inspection list - has been carried out
- Move Defibrillator from the precinct - the Orchard Gardens has agreed to site this
- Parish Partnership bid has been applied for
- New Grass Mower has been ordered

8 ITEMS FOR INFORMATION

- Training & Events for April
- Streetlight moving 2ft on Lime Tree Rd
- Reply received from NNDC re- boarded up shopfronts
- Reply received from NCC re-pull cords

9 FINANCE

a. To approve payments and receipts for January 2018 - As proposed by Cllr Murphy and seconded by Cllr Harris, it was **RESOLVED**

That the payments and receipts be approved

b. To approve payments up to 21 February 2018 - As proposed by Cllr Harris and seconded by Cllr J Melville, it was **RESOLVED**

That the payments report be approved

10 TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS

- Report on Team Building
- Media & Information Minutes of 26 September 2017
- Personnel & Grants Minutes of 18 October 2017
- Market Minutes of 24 November 2017
- Precept Meeting Minutes of 19 December 2017

11 FORTHCOMING MEETINGS AND EVENTS

- Personnel Meeting - Tuesday 6 March 2018 18.30 - Kings Arms Street
- Media & Information Tuesday 6 March 2018 19.00 - Kings Arms Street
- Planning Meeting - Tuesday 13 March 2018 18.30 - Dayspring Centre
- Development & Amenities - Tuesday 13 March 2018 19.00 - Dayspring Centre
- Planning Meeting - Tuesday 27 March 2018 18.30 - Dayspring Centre
- Town Council Meeting - Tuesday 27 March 2018 18.30 - Dayspring Centre

12 ITEMS FOR NEXT AGENDA

- a. Moving Council meetings to Kings Arms Street - Cllr Harris
- b. Update Cemetery Lodge - Cllr Mooney
- c. Vehicle compound update - Cllr Hester
- d. Team Building - Cllr Murphy
- e. To consider migration of email and webmail hosting - Cllr Witte
- f. To consider how we use slack - Cllr Witte

The meeting closed at 20:10