

# NORTH WALSHAM TOWN COUNCIL

## MINUTES of the TOWN COUNCIL MEETING held on 19<sup>th</sup> December 2017

### Present:

**Town Councillors** Cllr S Stuckey (Chair), Cllr M Seward (Vice Chair), Cllr E Addison, Cllr G Bull, Cllr F Choudhury, Cllr P Edge, Cllr A Fryer, Cllr R Harris, Cllr B Hester, Cllr J Melville, Cllr R Mooney, Cllr R Murphy, Cllr S Seward, Cllr R Sims, Cllr E Wheeler

**Acting Town Clerk** Ms J Shields      **Deputy Town Clerk** Ms T Foster

**Members of Public** 1

The meeting opened at 19.30

### 1a DECLARATIONS OF INTEREST

Cllr Sims declared an interest in 6(e) North Walsham Bowls Club

### 1b APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr D Turner and Cllr J Witte

### 1c MINUTES OF PREVIOUS MEETINGS

As proposed by Cllr R Murphy and seconded by Cllr E Addison, it was **RESOLVED**

**That the minutes of the meeting held on 31 October 2017 be agreed as a true record of the meeting.**

Cllr M Seward abstained.

### 2. PUBLIC PARTICIPATION

As proposed by Cllr B Hester and seconded by Cllr R Mooney, it was **RESOLVED**

**That the meeting be adjourned in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to permit public participation and external reports.**

#### (a) Reports from District and County Councillors

District Cllr E Seward produced a written report

#### (b) Report on the withdrawal of emergency pull cord systems

A representative from Victory Housing gave a Report on the way forward

As proposed by Cllr B Hester and seconded by Cllr F Choudhury, it was **RESOLVED**

**That the meeting be reconvened**

### 3. REPORTS FROM THE TOWN MAYOR AND DEPUTY MAYOR

Details of events and meetings attended by the Town Mayor are at.

### 4. ITEMS REQUIRING DECISION

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- (a) **Dog Wardens** - Only one person has volunteered so far. Cllr E Wheeler also wanted to volunteer her services for being a dog warden.
- (b) **Victory Housing charging for emergency cords** - Concern was expressed by members over the withdrawal of the emergency pull cord systems. As proposed by Cllr M Seward and seconded by Cllr G Bull, it was **RESOLVED**  
**That a letter be sent to the director of Social Services expressing our dissatisfaction at the removal of the pull cords.**
- (c) **The Battlefields Trust** - Discussion over a letter received from the Battlefields Trust concerning Local Plan Site. As proposed by Cllr M Seward and seconded by Cllr R Murphy, it was **RESOLVED**  
**That the Town Clerk should write a letter to the NNDC in support of their planning issues**
- (d) **Meetings Calendar for 2018** - As proposed by Cllr M Seward and seconded by Cllr R Mooney, it was **RESOLVED**  
**That the Meetings Calendar for 2018 is agreed.**
- (e) **Office Opening Times** - It was proposed that the office would be closed from 22 December 2017 to 8 January 2018. As proposed by Cllr S Stuckey and seconded by Cllr R Murphy it was **RESOLVED**  
**That the office would be closed from 22 December 2017 to 8 January 2018**
- (f) **Delegated Powers** – It was proposed that delegated powers should be given to the Town Mayor, Deputy Town Mayor and Town Clerk for the period 22 December 2017 to 5 January 2018. As proposed by Cllr R Murphy and seconded by Cllr E Addison, it was **RESOLVED**  
**That these dates be agreed**
- (g) **North Norfolk Town Parish Forum** - A council member is needed to represent the Town Council on the North Norfolk Parish Forum. Cllr R Mooney agreed to be a representative along with Cllr J Melville being a second representative. As proposed by Cllr G Bull and seconded by Cllr R Murphy, it was **RESOLVED**  
**That Cllr R Mooney and Cllr J Melville be representatives**
- (h) **Street Light List Action** - Members considered the Street Light List Action Report from TT Jones. As proposed by Cllr B Hester and seconded by Cllr R Murphy, it was **RESOLVED**  
**That all items on the streetlight inspection list be actioned immediately**
- (i) **Maintenance Contract from NNDC** – The NNDC maintenance contract is currently held by Norse and is around £1,000 annually. As proposed by Cllr G Bull and seconded by Cllr A Fryer, it was **RESOLVED**  
**That we accept to take over the maintenance contract and email Russell Tanner**
- (j) **Letters to NNDC about JD Wetherspoons and Shop Fronts in the Town Centre** - Update needed on JD Wetherspoons as the Office has been empty for two years. As proposed by Cllr G Bull and seconded by Cllr P Edge it was **RESOLVED**

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**That a letter be sent to NNDC regarding an update and to request they consider putting the property back on the market.**

Shop Fronts. As proposed by Cllr G Bull and seconded by Cllr P Edge it was **RESOLVED**

**To write to the NNDC Conservation Officer expressing concern over the boarded up shop fronts and how bad it is making the town look.**

### **5. ITEMS FOR INFORMATION**

**(a) Future Ground Maintenance Provision –Indication of interest by 13 January 2018** As proposed by Cllr G Bull and seconded by Cllr R Murphy, it was **RESOLVED**

**That we should ask the Town Clerk to indicate our interest.**

**(b) Road Gritting**

Reduction in road gritting, if members wish to make a comment there is a link to the website.

**(c) Public Transport Budget**

Reduction in public transport budget, if members wish to make a comment there is a link to the website.

### **6. FINANCE**

**(a) Expenditure and receipts, November 2017**

As proposed by Cllr B Hester and seconded by Cllr R Harris, it was **RESOLVED**

**That the payments and receipts report for November 17 be approved**

**(b) Expenditure, December 2017 to date**

As proposed by Cllr G Bull and seconded by Cllr J Melville, it was **RESOLVED**

**That the payments report for December 2017 to date be approved**

**(c) Budget and precept 2017/18: Further discussion and agreement of precept**

Members have already agreed the amount of precept at the previous Precept Meeting.

**The precept amount agreed is £355,147**

**(d) Report on National Westminster Bank closure**

Members discussed the closure of the National Westminster Bank in June. As proposed by Cllr R Harris and seconded by Cllr A Fryer, it was **RESOLVED**

**That the Town Council should remain with National Westminster Bank**

**(e) Grant Application from North Walsham Bowls Club**

A grant application had been submitted by the North Walsham Bowls Club for £500.00. As proposed by Cllr G Bull and seconded by Cllr A Fryer, it was **RESOLVED**

**That the Town Council approve the grant to North Walsham Bowls Club**

### **7. TO RECEIVE REPORTS FROM COMMITTEES AND GROUPS**

**(a)** The Minutes of the Development and Amenities Committee Meetings held on 10 October 2017 and 14 November 2017 were received.

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(b) Cllr R Murphy gave a verbal report on his visit to Manor Road School.

**8. FORTHCOMING MEETINGS AND EVENTS**

The following meetings and events were scheduled:

- (a) Tuesday 9 January 2018 from 10.00 am until 1.00 pm – Additional town strategy Workshop/drop in session for disabled and elderly residents, to be held at the Jubilee Room, NW Community Centre
- (b) Planning Meeting Tuesday 9 January 2018
- (c) Development & Amenities Tuesday 9 January 2018
- (d) Planning Meeting and Town Council Meeting – 30 January 2018 (Media & Information and Personnel Committees tbc)

**9. ITEMS FOR NEXT AGENDA**

Men in Sheds  
Defibrillators  
Spa Common  
Action Log  
Vattenfall Wind Farm

The meeting closed at 20:40

**Items requiring a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the press and public due to the confidential nature of the business to be discussed, including :**

**CONFIDENTIAL**

Personnel Matters update  
Cemetery Rules and Regulations

The meeting closed at 21:20