

NORTH WALSHAM TOWN COUNCIL
30 May 2017

Minutes of the Annual Meeting of the Town Council held on 30 May 2017

Town Mayor: Cllr B Hester

Town Councillors Present:

Cllr G Bull	Cllr F Choudhury
Cllr P Edge	Cllr A Fryer
Cllr R Harris	Cllr J Melville
Cllr R Murphy	Cllr M Seward
Cllr R Sims	Cllr S Stuckey
Cllr D Turner	Cllr E Wheeler
Cllr J Witte	

The meeting opened at 18:30.

Part I: Open to the Press and Members of the Public

1 ELECTION OF TOWN MAYOR FOR 2017/18

Outgoing Town Mayor Cllr Hester thanked the Town Council for the honour of being elected Town Mayor for 2016/17. It had been hard work, and he offered his thanks to Members for their support.

Two candidates were nominated for the position of Town Mayor 2017/18:

Cllr Sallie Stuckey: nominated by Cllr Seward, seconded by Cllr Bull
Cllr Barry Hester: nominated by Cllr Turner, seconded by Cllr Murphy

In accordance with Standing Order 1.19, the outcome was decided by written ballot, and Cllr Stuckey duly elected as Town Mayor for 2017/18. Cllr Stuckey signed the Declaration of Acceptance of Office, countersigned by the Proper Officer, and took the chair for the remainder of the meeting.

2 APOLOGIES FOR ABSENCE

All Members were present.

3 ELECTION OF DEPUTY MAYOR FOR 2016/17

Two candidates were nominated for the position of Deputy Mayor 2017/18:

Cllr Mary Seward: nominated by Cllr Bull, seconded by Cllr Choudhury
Cllr Garry Bull: nominated by the Town Mayor.

Cllr Bull apologised that he would be unable to take this role due to additional work commitments. Cllr Seward was therefore elected as Deputy Mayor for 2017/18.

4 APPOINTMENT OF MEMBERS TO TOWN COUNCIL COMMITTEES

The Town Mayor reminded Members that the Mayor and Deputy were ex-officio members of all committees. The following Committee appointments were made for 2017/18, in line with Standing Order 4.5:

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Planning: All Members

Finance: Cllrs Harris and Hester

Personnel & Grants: Cllrs Bull, Fryer, Hester, Melville, Sims and Witte

Development & Amenities: Cllrs Bull, Harris, Hester, Melville, Sims and Wheeler

Media & Information: Cllrs Hester, Melville, Murphy, Wheeler and Witte

5 APPOINTMENT OF REPRESENTATIVES TO EXTERNAL BODIES

The following appointments were made for 2016/17:

Regenerate North Walsham: Cllr Hester

Neech Loan Trustees: Held vacant; Town Clerk to circulate further information to Members (subsequently Cllrs Bull and Hester nominated)

North Walsham Community Association: Cllr Wheeler

Poors Allotment Charity: Cllrs Bull, Choudhury and Seward

Friends of Friesenried Association: Cllrs Seward and Stuckey

Bittern Line Partnership: Cllr Witte

Safer Neighbourhood Team: Cllrs Melville and Murphy

North Walsham in Bloom: Cllr Turner (subsequently replaced by Cllr Edge)

North Walsham Chamber of Business: Cllr Hester

North Walsham Pub Watch: Cllr Hester

World War I/World War II Commemoration Group: Cllrs Hester & Melville

North Norfolk Town & Parish Forum: No nominations received. The Town Clerk was asked to bring future meetings to the attention of all Members to see who would be able to attend. Further information about the group would also be circulated.

6 APPOINTMENT OF INTERNAL FINANCE EXAMINERS

As proposed by Cllr Bull and seconded by Cllr Murphy, it was **RESOLVED**

That the establishment of a Finance Committee meant this appointment was superfluous and would be dropped.

- 7 **COUNCIL POLICY DOCUMENTS: Finance Regulations**
Terms of Reference would be required for the Finance Committee.

As proposed by Cllr Sims and seconded by Cllr Melville, it was **RESOLVED**

That the NALC Model Standing Orders be adopted as the Council's overarching Standing Orders, with a separate, NWTC-specific set of SOs established to make the annual review and process of updating easier.

Following discussion, a sub-committee was established to take this forward and bring recommendations to the Council. Members of the sub-committee would be:

Cllr Hester
Cllr Melville
Cllr Sims.

- 8 **TRAINING FOR MEMBERS**
The Town Clerk would continue to circulate to Members information about forthcoming training opportunities, and would research availability if any Member had specific requirements.

- 9 **COUNCIL VACANCIES: NEXT STEPS**
A valid request for an election had been received by North Norfolk District Council in respect of the vacancy arising from the resignation of ex-Cllr West. It had been suggested that a poll, if required, would be held on Thursday 20 July. Nominations for candidates had not yet opened. A notice for the vacancy arising from the resignation of ex-Cllr Canham had been issued, and expired on 12 June.

The meeting closed at 19:04