

**NORTH WALSHAM TOWN COUNCIL
DEVELOPMENT & AMENITIES COMMITTEE
15 March 2016**

Minutes of the Development & Amenities Committee Meeting held on 15 March 2016

PRESENT

Chairman:	Cllr G Bull
Councillors:	
	Cllr B Hester
Cllr J Melville	Cllr A Thirtle
Cllr D Turner	Cllr B West
Cllr E Wheeler	Mr M Smith

The meeting opened at 18:00

1 **APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr Stuckey.

2 **ELECTION OF CHAIR**

Cllr Bull was elected as Chair for the meeting.

3 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

4 **MINUTES OF THE MEETINGS ON 16 FEBRUARY 2016**

Members were reminded that the draft minutes had been circulated shortly after the previous meeting. The minutes of the meeting held on 16 February were agreed to be a true record of the meeting.

REPORT FROM GROUNDS STAFF

No update was available.

5 **PARKS**

War Memorial Park

Circus Tyanna had written to request 10 to 14 August 2016. There was nothing else scheduled for the park on those dates. It was agreed that these be recommended to the Council.

Mr Scammell had asked for permission to hold the RNW Fireworks Display on the park. The Town Clerk had researched regulations relating to displays. Members noted that there was no requirement in law for training or licensing, but this may be a requirement for insurance purposes. It was agreed that the Council be asked to approve in principle, subject to advising neighbouring property owners and Mr Scammell submitting a full application with the proposed date.

Woodville

A revised quote had been submitted by HAGS-SMP for the new area identified for the playground area. This amounted to £40k, which Mr Smith said was not an issue. The revised quote included a complete wet-pour area with various items (roundabout, springer, basket swing, activity boards, trim-trail, and painted activity areas). This

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would be a colourful, all-weather area. The wet-pour surface was guaranteed for 15 years, and all the work met the necessary safety requirements. This is what North Walsham Play would like to pursue as a first project.

The Chair thanked Mr Smith for bringing his expertise to this project. The Town Clerk had prepared a letter required for setting up a charity bank account and seeking further donations. There were two houses fairly close to the proposed area that would need to be advised of the plans.

Mr Smith advised that BT had set aside £10k and Victory Housing £5k, and with the Town and District Council contributions the funding was already well on the way towards the target figure for this project.

It was agreed to recommend this plan to the Town Council, and agreed that Cllr Thirtle and Mr Smith would approach neighbouring properties.

Trackside

The Town Clerk had yet to formally request a quote from TT Jones for proposed lighting work.

Dog park: There is a drainage issue meaning that the ground is very muddy in wet weather. Cllr Thirtle was exploring drains with Highways. It was agreed to proceed to install the fencing in the meantime, reseed and allow the grass to settle and grow before the area was opened for use.

Update: NNDC advised at a meeting with the Town Clerk on 15 March that Trackside was in the middle of water flow currently being modelled by Norfolk County Council for the Local Flood Plan, and the problem may therefore relate to surface water saturation rather than drainage.

North Walsham Play

The application to the Charity Commission had been submitted. There was a lot of on-line support for the wider project. Mr Smith was arranging a meeting for 1 April with parents interested in fund-raising support. The idea would be to complete work on the Woodville project, then run a second project to raise funds to update the fitness equipment at War Memorial Park, then run a third small project on Trackside. Following these the proposal would be to draw on/use the success of these smaller projects to press ahead with a big upgrade project on the War Memorial Park.

6 MIDLAND ROAD CAR PARK

The Town needed to obtain quotes for returning to its original state to go before the Council in March.

7 DOG FOULING IN ST NICHOLAS CHURCHYARD

A meeting had been arranged with Rev Cubitt, the Secretary of the PCC, North Walsham in Bloom and grounds staff on Tuesday 22 March.

The Town Clerk was meeting NNDC on 15 March on wider dog control issues including bins and wardens. An update will be provided for the Council.

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8 **SPA COMMON**

Mr McManus, a Spa Common resident, was observing the meeting. Three contributions from residents had been received (see annex). Residents were keen for a site meeting with Councillors. It was agreed to arrange this meeting at the earliest opportunity, clarification of the site boundaries and a detailed proposal from residents. The eventual outcome could be a legal agreement along the lines of that between the Council and the Bluebell Pond Society.

9 **MARKET CROSS**

The Town Clerk needed to put together a proposal for Historic England seeking permission to repair the inscription and structure. An update would be provided to the next Council meeting.

10 **SAM2 SPEED WARNING SIGNS AND MANAGEMENT**

The signs had been erected at the first location on 10 March, leaving the only outstanding action as installing the data collection software on office PCs to allow download via USB connection. Grounds and office staff, and potentially Councillors, would be trained so that data would be available readily for the police and SNAP team.

A draft press release had been prepared. Quotes needed to be added. It was agreed that data logging should be referred to in this release. It was hoped that a photo shoot would be arranged – County, District and Town Councillors would be invited to this along with Mr Gilbert and police/SNAP team members.

No set plan to move signs to particular locations had been devised, as this might become obsolete very quickly if responding to requests from police or residents.

11 **ANY OTHER BUSINESS**

Police had been pleased with the new sign on Cromer Road Bridge, and were now pressing Highways for additional signage further back to prevent HGVs getting into a stretch of road that they could not turn out of. County Councillor Seward was investigating signage on the by-pass.

The Town Clerk had received an email from Mr Scammell inviting Town Council representation at a meeting, on Saturday 2 April, of the North Walsham Heritage Group prior to the opening of the new Heritage Centre. This would be raised at the next Council meeting.

Members were asked to retain their printed copies of the Woodville quote/plan to reduce printing in requirements in future.

[Cllr Thirtle left the meeting at 18:40]

12 **DATE OF NEXT MEETING**

It was agreed that future meetings of the Development & Amenities Committee would be held on the third Tuesday of each month. The next meeting would be on 19 April, starting at 18:00.

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The meeting closed at 18:45