

NORTH WALSHAM TOWN COUNCIL
10 March 2015

Minutes of the Extraordinary Meeting of the Town Council held on 10 March 2015

PRESENT

Town Mayor:	Mr R Sims (Chair)
Town Councillors:	
Mr F Choudhury	Mr D Spencer
Mr B Hester	Mr A Thirtle
Mr T Morland	Mr D Turner
Mr C Peck	Mrs V Uprichard
Mrs R A Rose	Mrs B West
Mr E Seward	Mr B Wexler

District Councillors:	
Mrs V Gay	Mr E Seward

County Councillors:	
Mr E Seward	Mr J Timewell

The meeting opened at 19:05

Part II: Press and Members of the Public Excluded

12254. APOLOGIES FOR ABSENCE

Apologies from Cllrs Belson, Bull and Canham were received and accepted.

12255. REGENERATE NORTH WALSHAM

Cllr Hester reported on efforts to persuade RNW to adopt a constitution. The absence of this was causing some difficulties – for example, the newly-formed Museum Group would be operating as a sub-committee for the Griffon Area Partnership so that it was covered by that organisation’s constitution. Similarly, the Youth Group needed to operate as a sub-committee of a constituted body in order to move forward with its aims and plans.

RNW were believed to be planning a public meeting, but the group would be vulnerable if it did not have a constitution in place, as questions were bound to be asked about funding and accounting. It was acknowledged that the group would not be able to apply for the funding/grants that it made reference to if it was not constituted.

With regard to Neighbourhood Planning, the message was beginning to get through that this was an expensive proposition and that it did not provide the sort of control over local development that RNW initially believed it did.

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12256. ARTISAN/FARMERS' MARKET

It was agreed that the Sunday markets should continue under the banner originally agreed, ie as Artisan Food & Craft Markets, and that they would remain under the overall control of the Town Council.

Several issues had been picked up at previous markets, including blocking access to the Terrace (residential access) and concerns about vehicles driving through or around the barrier. The Town Clerk was asked to bring forward the purchase of new barriers to be used at both Thursday and Sunday markets.

Free parking would be provided at Vicarage Street Car Park, with covers or signs placed on the pay and display machines.

As proposed by Cllr Uprichard and seconded by Cllr Hester, it was **RESOLVED**

That the future programme of markets on the final Sunday of each month be approved.

12257. MARKET SUPERVISOR

The appointment of a market supervisor on a part-time basis would ease some of the pressure on the Town Clerk's time, by providing a dedicated member of staff to deal directly with market traders and issues associated with market organisation.

As proposed by Cllr Uprichard and seconded by Cllr Hester, it was **RESOLVED**

A new part-time Market Supervisor post be approved, and that the Town Clerk be asked to draft a job description. Propose pay grade and hours, and draft a job advertisement.

12258. MEMORIAL GARDEN

The project to improve the amenity value of the Memorial Garden as a place for contemplation was progressing, and trees would need to be planted soon if they were to survive. As proposed by Cllr Rose and seconded by Cllr Thirtle, it was **RESOLVED**

That the purchase of flowering cherry trees to line the Memorial Garden pathway be approved.

12259. COMMUNITY AWARD

The Town Mayor would arrange for the purchase of three or four awards to be presented annually. At his proposal, it was agreed that the inscription would read

North Walsham Community Award Winner (date)

and that the award would be presented at the Civic Dinner each year.

12260. NORTH WALSHAM IN BLOOM

Cllr West reported that NWIB was seeking approval from the Town Council for three hanging basket displays, with the Community Transport Association hopefully paying

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for a fourth, for the display at the Council Offices. As proposed by Cllr Hester and seconded by Cllr Choudhury, it was **RESOLVED**

That approval be given for the purchase by NWIB of these baskets on behalf of the Town Council.

12261. STAFF

Following a misunderstanding over the NALC pay scales, Cllr Rose proposed that the Council approve an amendment to the minutes of the Personnel & Grants Committee meeting held on 10 February 2015. This would increase the lower level pay scale of Ms Foster's post from SCP7 to SCP12. As proposed by Cllr West and seconded by Cllr Morland (with one abstention), it was **RESOLVED**

That Ms Foster's revised pay scale start at NALC SCP12, backdated to 1 January 2015, and that the Town Clerk bring forward reviews of staff contracts and grounds staff pay rates for the next meeting of the Personnel & Grants Committee.

The meeting closed at 19:50.